



# FREE ACADEMY

Future • Ready • Employment • Education



FREE Academy is an interactive job-readiness certification course for Rochester Teens.  
Register Today: [bit.ly/FREEacademy](http://bit.ly/FREEacademy)



## ▶ Program Expectations

**16-20  
HRS.**

Attend & Complete  
Job Readiness  
Training

**85%**

Achieve & Maintain  
Required School &  
Program Attendance  
Rate of 85% or Higher

## ▶ To Be Hired

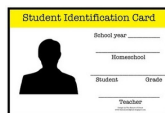
This documentation is required: *Birth Certificate -OR- Social Security Card -AND- Work Permit -AND- School ID.*



or



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\* All documents in-hand at start of training.  
We are here to help!!

## ▶ Benefits

Our Employment Readiness Training Offers:

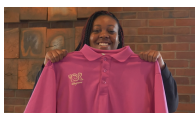
- 1:1 Interview Practice Support
- Work Portfolio Completion Support
- Interview Wardrobe
- Job-Placement Support
- Continuous On-The-Job Training

# Career & College Ready

## ▶ **FREE Academy**

**(Future Ready Employment Education Academy)**

**FREE Academy** Provides 16-20 Hours of Hands-On, Interactive, Job-Readiness Training. Participants Must Attend The Entire Course To Be Certified Work-Ready.



### **COURSES INCLUDE:**

- Planning & Organization
- Life/Workplace Balance
- Job-Searching & Application Completion
- How To Build An Employment Portfolio
- Interviewing Dos And Don'ts
- Dressing For Success
- Corporate Image/Brand Protection
- Workplace Behavior & Protocols
- Enhancing Customer Relations
- How to Conduct Company Researching
- What Are Deductions and Taxes?
- How To Get Promoted On The Job
- Non-Harassment Rights
- Valuing Diversity
- Job Duties & Workplace Responsibilities
- Effective Communication
- Social Media Best Practices

## ▶ **Career Spotlights & Networking**

We Are Committed to Connecting Future Ready Students with Today's Top Jobs! Students Explore and Experience the Following Career Pathways:



- Culinary Arts, Food Service & Hospitality
- Sales, Retail, Stocking, Shipping & Handling
- Business, Entrepreneurship & Public Policy
- Public Safety
- Nursing & Healthcare
- Manufacturing and Trades



**For More Information on  
Employment Readiness  
Support, Contact:**

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